



# Birth certificate application

Office of Vital Records and Statistics

## General information

Birth Records are available from 1905—present. Certificates may be ordered online at vitalrecords.utah.gov. Please read this application carefully. It is a criminal violation to make false statements on this application or to fraudulently obtain a vital records certificate. All fees paid are non-refundable. If required information is missing from this application, applicant will have 90 days to provide missing information.

## Checklist

- This application is fully completed.
  - Payment is ready / **Mail: check or money order to 'Vital Records' is enclosed**
  - My ID is ready. (See reverse for ID list) // **Mail: copy of ID enclosed**
- Is the certificate holder still living?  
 Yes  No

## Identifying information

Full name on certificate \_\_\_\_\_

Birth date \_\_\_\_\_ Birth city and county \_\_\_\_\_

Hospital or place of birth \_\_\_\_\_

Parent 1 full name \_\_\_\_\_ Birth date \_\_\_\_\_

Parent 2 full name \_\_\_\_\_ Birth date \_\_\_\_\_

## Applicant

Relationship to certificate holder:  Self  Parent  Sibling  Spouse  Child  Grandparent  Grandchild

Other (requires documentary proof of relationship or legal need) Specify: \_\_\_\_\_

Printed name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Email address \_\_\_\_\_

Number of certificates	1 Search (non-refundable) includes 1 certified copy	\$22	
	Additional certified copies (\$10 each)	_____	+
	Expedited processing (\$15)	_____	=
	Amendment fee (\$5)	_____	
		TOTAL FEE	_____

Signature \_\_\_\_\_ Date \_\_\_\_\_

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Office of Vital Records and Statistics  
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**Acceptable Identification List to Obtain Vital Records**

ID must be current

Identification is required for all non-public Vital Records. Mailed requests must include an easily identifiable photocopy of the front and back of the identification from the list below or the application will be returned. One form of identification from the "Primary" list is required or two forms of identification from the "Secondary" list.

**Primary**

(Need 1 – photo ID)

- Government issued photo Driver's License
- Government issued photo identification
- Employment authorization card
- U.S. military identification card
- Tribal identification card
- Permanent resident card
- Foreign visa
- U.S. passport
- U.S. passport card
- Foreign passport
- U.S. naturalization certificate or certificate of citizenship
- Matricula consular card
- Concealed weapon permit
- Mexican voter registration card
- Jail/prison release form (with picture)
- Veteran's health ID card

**Secondary**

(Need 2)

- Work identification -paycheck stub or W-2
- School, university, or college identification card
- Voter registration card
- Social Security card
- U.S. military separation/DD-214
- Motor vehicle registration/title
- Marriage license (certified copy with signatures, not an abstract)
- Court order or court documents
- Jail/prison documents
- Probation documents
- Property tax receipt
- Selective Service card
- Hunting/fishing license
- Insurance card or documents
- Utility bill
- Business license
- Professional license

We cannot accept: Novelty identification card or driving privilege card as prohibited by UCA 53-3-207(7)b(ii).

If you cannot provide acceptable identification, you may have a spouse, parent, grandparent, sibling, or adult child who can provide appropriate identification request the certificate. Proof of relationship may be required.