



BIRTH CERTIFICATE APPLICATION

GENERAL INFORMATION

Birth Records are available from 1905 - present.
Certificates may be ordered online at vitalrecords.utah.gov.
Please read this application carefully. It is a criminal violation to make false statements on this application or to fraudulently obtain a vital records certificate.
All fees paid are non-refundable. If required information is missing from this application, applicant will have 90 days to provide missing information.

CHECKLIST

- This application is fully completed.
- Payment is ready // **Mail: Check or Money Order to 'Vital Records' is enclosed**
- My ID is ready. (See reverse for ID list) // **Mail: Copy of ID enclosed**

IDENTIFYING INFORMATION

FULL NAME FOR CERTIFICATE _____

BIRTH DATE _____ BIRTH CITY AND COUNTY _____

HOSPITAL OR PLACE OF BIRTH _____

PARENT 1 FULL NAME _____ BIRTH DATE _____

PARENT 2 FULL NAME _____ BIRTH DATE _____

APPLICANT

Relationship to certificate holder: Self Parent Sibling Spouse Child Grandparent Grandchild
 Other (requires documentary proof of relationship or legal need) Specify: _____

PRINTED NAME _____ PHONE _____

ADDRESS _____

EMAIL ADDRESS _____

NUMBER OF CERTIFICATES _____ 1 Search (non-refundable) includes 1 certified copy _____ \$22 +
_____ Additional certified copies (\$10 each) _____ =

TOTAL FEE _____

SIGNATURE _____ DATE _____

OFFICE USE ONLY

ID # _____ ID Exp _____ Request # _____

Paid: Check Money Order Cash Credit Card Account

Clerk Initials _____

ACCEPTABLE IDENTIFICATION LIST TO OBTAIN VITAL RECORDS
ID MUST BE CURRENT

Identification is **required** for all non-public Vital Records.

Mailed requests must include an enlarged and easily identifiable **photocopy** of your identification from the list below or your application will be returned.

If using a form of identification from the "Primary" column, one form of identification is required.

If using a form of identification from the "Secondary" column, two forms of identification are required.

Primary

(Need 1)

Government Issued Photo Drivers License

Government Issued Photo Identification

Government Issued Work Identification

Employment Card

U.S. Military Identification Card

Tribal Identification Card

Pilot License

Alien Registration Card

Permanent Resident Card

Temporary Resident Card

U.S. Passport

Foreign Passport

U.S. Certification of Naturalization

Certificate of U.S. Citizenship

U.S. Citizen Identification Card

Matricula Consular Card

Concealed Weapon Permit

Mexican Voter Registration Card

Jail/Prison Release Form (with picture)

Secondary

(Need 2)

Work Identification/Paycheck/W-2

School, University or College Identification Card

Voter Registration Card

Social Security Card

U.S. Military Separation/DD-214

Motor Vehicle Registration/Title

Marriage License (not issued by Utah State Vital Records)

Court Order or Court Documents

Jail/Prison Documents

Probation Documents

Property Tax Receipt

Veterans Universal Access Identification Card

Selective Service Card

Hunting/Fishing License

Insurance Card or Documents

Utility Bill

Business License

Professional License

We Cannot Accept:

- Novelty Identification Card
- Driving Privilege Card

If you cannot provide acceptable identification you may have a spouse, parent, grandparent, sibling, or adult child who can provide appropriate identification request the certificate. Proof of relationship may be required.