



NOTICE OF COMMENCEMENT OF PATERNITY PROCEEDINGS

GENERAL INFORMATION

The timely filing of this form entitles the registrant to notice of a proceeding for adoption of the child referenced herein. This form DOES NOT establish paternity. Services are available through Utah State Office of Vital Records and the Office of Recovery Services to assist in establishing paternity of a child who is not placed for adoption. The Information disclosed herein may be used against the registrant to establish paternity. The registrant is advised to also file in another state if conception or birth of the child occurred in the other state. Upon request, Utah State Office of Vital Records will provide the registrant with contact information for the other state's Vital Records office. Utah Judicial Code 78B-15-404

The purpose of the Registry for Notice of Commencement of Paternity Proceedings is to allow a father to provide notice they may be the father of a child possibly being placed for an adoption. This registry does not establish paternity nor add the man's name to the birth certificate. Certificates may be ordered online at vitalrecords.utah.gov.

Please read this application carefully. It is a criminal violation to make false statements on this application or to fraudulently obtain a vital records certificate.

IDENTIFYING INFORMATION

NAME OF CHILD: First, Middle, Last SEX:

BIRTH DATE: BIRTH PLACE: City, County, State or Country

NAME OF MOTHER: First, Middle, Last Name Maiden Last Name if different

MOTHER'S RESIDENCE ADDRESS: Address, City, State, Zip

NAME OF FATHER First, Middle, Last Name

FATHER'S RESIDENCE ADDRESS: Address, City, State, Zip

FATHER'S TELEPHONE: FATHER'S EMAIL:

FATHER'S SOCIAL SECURITY NUMBER:

UTAH DISTRICT COURT WHERE PATERNITY PROCEEDING WAS FILED:

TITLE AND CASE NUMBER OF PATERNITY PROCEEDING:

A copy of the Paternity Proceeding filed in a UTAH DISTRICT COURT *must* be submitted with this completed form. The Paternity Proceeding must reflect the assigned court case number.

I hereby certify that I have commenced the foregoing paternity proceeding to assert paternal rights respecting the child identified above. I understand that I may contact the Utah State Office of Vital Records if this proceeding is dismissed, set aside or rescinded. I declare and affirm under penalty of perjury that the statements made herein are true and correct to the best of my knowledge.

SIGNATURE OF FATHER: DATE:

NOTARY PUBLIC

Subscribed and sworn before me this _____ Day of _____ 20 ____.

NOTARY PUBLIC SIGNATURE: _____

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OFFICE USE ONLY

STATE REGISTRAR: DATE ACCEPTED: TIME ACCEPTED:



INSTRUCTIONS FOR FILING A NOTICE OF COMMENCEMENT OF PATERNITY PROCEEDING

A biological father must initiate proceedings with a Utah State District Court to preserve any right to notice and consent in an adoption. The biological father must then file the "Notice of Commencement of Paternity Proceeding" form with the Utah State Office of Vital Records. The biological father has the duty to protect his own rights and interests before the birth mother executes consent to adoption or relinquishes a child for adoption.
Utah Judicial Code 78B-15; 78B-6-Part 1 -125; and 78B-6-Part 1-122.

1. The Utah State Office of Vital Records and Statistics requires the complete and accurate "Notice of Commencement of Paternity Proceeding" form along with a copy of the petition filed with a Utah District Court that contains the assigned case number. The Utah State Office of Vital Records does not accept faxes or any other electronic communication.

2. The completed "Notice of Commencement of Paternity Proceeding" form and the copy of the court petition must be submitted to the Utah State Office of Vital Records.

- a. It may be hand delivered to Utah State Office of Vital Records
288 N 1460 W Salt Lake City, Utah 84114
- b. It may be mailed to Utah State Office of Vital Records
Attn: Court Order Specialist
PO Box 141012 Salt Lake City, Utah 84114

It is highly recommended that the request be hand delivered whenever possible. If mailed, it is recommended to send the request via certified mail or other traceable mail service.

3. Upon filing the registrant will be given a photocopy of the registered "Notice of Commencement of Paternity Proceeding" form which will include the registration number, date and time accepted and the stamp/signature of the State Registrar. A receipt will also be issued indicating the date and time the form was accepted, the parties involved and will reflect the signature of the clerk who registered the form.

4. There is no fee to file this form. A certified copy of the filed "Notice of Commencement of Paternity Proceeding" is \$18.00 and requires you to submit form 304: Search for Notice of Commencement of Paternity Proceedings.

Please contact the Utah State Office of Vital Records if you have any questions.

MAILING ADDRESS: PO Box 141012 ◦ SLC, UT 84114-1012 ◦ **PHYSICAL ADDRESS:** 288 N 1460 W, SLC ◦ **COUNTER HOURS** Tues/Weds 8:30 - 4:30
801-538-6105 ◦ Fax 801-538-7012 ◦ vrequest@utah.gov ◦ vitalrecords.utah.gov ◦ UDOH-OVRS-301 June 2019