



Search for health history or open a court ordered sealed file

General information

Upon receipt of payment and this completed application, Vital Records will search for any non-Identifying Health, Genetic and Social History forms which may have been filed at the time of an adoption. The search fee is non-refundable even if no forms are found to be on file. If the non-identifying health, genetic and social history forms are found, we will make a photocopy and give it to the person who applied.

Checklist

A court order is required to get copies of any part of the sealed file other than the non-identifying health, genetic and social history. The court order to open a sealed file must meet the following requirements:

- Certified with an embossed or colored seal
- States the child's full name as currently on the birth certificate, child's date of birth, place of birth, mother's full maiden name, and father's full name as currently listed on the birth certificate
- Specifically orders Vital Records to open the sealed file
- Specifies which documents may be photocopied

Identifying information

Name of child: first, middle, last

Birthdate: Birth place: city, county, state or country

Name of mother: first, middle, last name maiden last name (if different)

Birthdate: Birth place: city, county, state or country

Name of father: first, middle, last name

Birthdate: Birth place: city, county, state or country

Applicant

Relationship to certificate holder: Attorney Adoption agency Parent Self Grandparent

Printed name: Phone:

Address: mailing address, city, state, ZIP

Email address:

Signature: Date: