

Putative father registry search

Search for "Notice of commencement of paternity proceedings"

General information

This form is used to search the registry for a "Notice of commencement of paternity proceedings" filing made by a man who thinks he may be a father. It is required for all adoption proceedings.

The search is not used for guardianship. It does not establish paternity or add a father's name to the birth certificate.

All fees paid are non-refundable. If required information is missing from this application, applicants will have 90 days to provide missing information.

Please provide the requested information in the form below. DHHS Vital Records will use the information you give us to search the Putative Father Registry for paternity claims to the child. The information you give us will be used by DHHS to process your request and will be stored with the adoption record. If necessary, the information may be accessed by contractors who are a part of the DHHS technical team. All fields are required. Failure to provide all information may result in a delay of the registry search. This data is part of the record series 28618.

Checklist

- Application completed.
- Payment // **Mail: check or money order to 'Vital Records' is enclosed**
- ID (see acceptable ID list)//**Mail: copy of ID enclosed**
- If requester is an attorney or agency, include justification letter (see below for information)

Identifying information

Name of child: first, middle, last name Sex: _____

Birth date: _____ Birth place: city, county, state or country

Name of mother: first, middle, last name *maiden last name if different*

Mother's residence address: address, city, state, ZIP

Name of father: first, middle, last name

Father's residence address: address, city, state, ZIP

Applicant

Relationship to certificate holder: attorney adoption agency biological parent adoptive parent

Printed name: _____ Phone: _____

Agency or law firm name: _____

Address: mailing address, city, state, ZIP

Email address: _____

Fee for search _____ 1 Paternity search (non-refundable) \$18.00

Expedited processing (\$25) _____

Total fee: _____

This request is required by UCA 78B-6-121 before an adoption can be finalized and will be used for this purpose only.

Signature: _____ Date: _____

If a Notice of commencement of a paternity proceedings is on file, a certified copy of the notice will be issued. If a notice is not on file, a certificate of search will be issued to confirm the search has been made and no notice is on file.

Attorney/agency justification letter: Every request for a vital record requires a letter written on your company letterhead. The letter must state the full legal reason the vital record is needed. The letter must be signed and include a copy of the signer's valid identification. The letter must specify by name any third party picking up the record on the requestor's behalf. The third party will need valid ID.

Adoptive parent: A copy of the petition for adoption is required. It must show the petitioner is not represented by an attorney or using an agency.